

PHYSOR-2004 *The Physics of Fuel Cycles and Advanced Nuclear Systems*

American Nuclear Society • Chicago Section • Reactor Physics Division

OECD Nuclear Energy Agency

Hyatt Regency Chicago, Chicago, IL USA • April 25-29, 2004



November 25, 2003

PHYSOR-2004 Authors,

Thank you for submitting a summary for the PHYSOR-2004 conference. We have recently completed the review of the summaries and you will be notified of the results of your summary within the next few days.

I wanted to write to you and explain the review process, the results of the review, and to identify some items that will be of interest to you.

A total of 289 summaries were received and reviewed. The review was performed electronically and conducted over the course of two weeks by a total of 122 reviewers. Every paper received a technical review by subject-matter experts in the appropriate topic area.

You will receive notification that your paper falls in one of the following four categories:

1. Accept – The summary is accepted and there are no comments to improve the quality of your paper submission.
2. Accept with Comments – The summary is accepted. Comments are offered by the reviewers to help the author improve the quality and clarity of the full paper submission. Revised summaries are not required to be submitted.
3. Reject Unless Revised – The summary was not accepted and lacked sufficient detail or clarity to allow the reviewers to make a judgement of the technical merit of the work.
4. Reject – The summary was not accepted because it had major problems, did not describe technically relevant work, or was so insufficient in the content that the reviewers could not make a determination if there was adequate technical work to support the statements and conclusions in the summary.

Summaries that have been accepted or accepted with comments will be included in the preliminary program. No revised summaries are necessary.

For guidance on preparing full-length papers, please refer to our website at www.physor2004.anl.gov. The web-site will contain instructions for submitting the full-length papers and will also include templates to download for the proper formatting of the papers. The templates and instructions will be ready in early December. **THE DUE DATE FOR FULL-LENGTH PAPERS IS FEBRUARY 2, 2004.** Anyone not submitting a full-length paper will be removed from the final program.

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Summaries that have been rejected or rejected unless revised will not be included in the preliminary program. For authors that receive these notifications, please view the notification as the consensus of a review by subject-matter experts based on the material that was available for the review – namely, the content and composition of the provided summary. If you disagree with the result of the review, your full-length paper can still be considered for inclusion in the program. Please contact me at your convenience and inform me that you would like to have your paper reconsidered for inclusion in the program and that you will be submitting a full-length paper. This will allow me to arrange for additional reviewers. A full-length paper should then be submitted in the same manner as other previously accepted papers. The paper will be peer-reviewed and a determination made based on the content of the full-length paper. The chair of the program committee will then notify you of the results of the peer review. To reiterate, revised summaries should not be submitted and will not be reviewed. If you would like to appeal, you must submit a full-length paper.

The preliminary program will be posted on the website as soon as it is established. Due to the large number of submittals compared to the number of oral presentations that can be accommodated, a poster session is being planned. The poster session will be held on the Tuesday evening of the conference from 5-7 pm and will include a reception. The poster session will also include a best poster award in addition to the best paper award for the conference. Poster presenters are eligible for both awards.

If you would prefer to have your paper included in the poster session instead of as an oral presentation, please respond to me by December 12th so that we can accommodate your request and establish the preliminary program.

Please use the website as the first source of information regarding the PHYSOR-2004 conference. After reviewing the website, if you have questions or need additional information, feel free to contact me at klann@anl.gov.

Lastly, I would like to thank everyone for their interest in the PHYSOR-2004. We appreciate the effort that you have made and look forward to your attendance at the conference.

Sincerely,

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